



INFORMATION CLAUSE ON PERSONAL DATA PROCESSING

at the National Centre for Nuclear Research
in connection with the recruitment and running of the Doctoral School
and initiation and conduct of
procedures for awarding doctoral or postdoctoral degrees

In accordance with Articles 13 and 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27.04.2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (GDPR), we inform you that:

1. The data controller of your personal data is the National Centre for Nuclear Research (hereinafter referred to as NCBJ) with its registered office in Otwock, Andrzeja Sołtana 7, 05-400 Otwock.
2. You may contact the Data Protection Officer at NCBJ at the address above or at iod@ncbj.gov.pl.
3. The data controller shall process your personal data on the basis of applicable laws, including the Law on Higher Education and Science or in connection with the performance of a contract.
4. Your personal data is processed for:

Purpose of processing	Legal basis for processing
Recruitment and handling of processes related to the running of the Doctoral School and Initiation and conduct of proceedings on awarding doctoral or post-doctoral degrees.	Necessity of the processing for the performance of a contract to which the data subject is a party (Article 6(1)(b) GDPR). Necessity of the processing in order to comply with a legal obligation (Article 6(1)(c) GDPR), for the performance of a task carried out in the public interest (Article 6(1)(e) GDPR).
Possible establishment, assertion or defence of claims.	The data controller's legitimate interest (Art. 6(1)(f) GDPR), which is the protection of its rights and the assertion of claims.
Fulfilment of obligations relating to keeping of books of account and tax documentation.	Necessity of the processing in order to fulfil a legal obligation (Art. 6(1)(c) GDPR in conjunction with the Accounting Act).
Fulfilment of obligations relating to keeping of archive records.	Necessity of the processing in order to fulfil a legal obligation (Article 6(1)(c) GDPR in connection with the Act on National Archive Resources and Archives).
While on NCBJ premises: 1. Ensuring the safety of persons and property and preventing violations of the law, 2. controlling entry to NCBJ premises, 3. control of materials and assets brought in and out of NCBJ premises.	Necessity of the processing for the performance of a task carried out in the public interest (Art. 6(1)(e) and 9(2)(g) GDPR - in connection with the Protection of Persons and Property Act and the supervision of the competent state authorities).
Processing of data on the basis of consent, to the extent: 1. going beyond personal data under the law, 2. personal data about your health, including of disability in order to adapt the recruitment procedure to your needs.	The rationale for legalising the processing may be your explicit consent (Article 6(1)(a) GDPR and Article 9(2)(a) GDPR).

5. In connection with the processing of personal data for the purposes referred to in point 4, your personal data may be transferred to entities supporting the internal operations of the NCBJ (e.g. law firms, tax offices, auditors, system and solution providers), entities authorised by law. Personal data of applicants to the NCBJ Doctoral School and Institute of Nuclear Chemistry and Technology (hereinafter referred to as ICHTJ) applying to study at ICHTJ are shared with ICHTJ and then independently processed by ICHTJ.
6. To the extent not covered by the law, your provision of personal data is voluntary but necessary for the purposes indicated in point 4.
7. Your personal data will be stored for a period of 5 years, unless the law prescribes that they be stored forever.
8. You have the following rights in relation to the processing of your personal data: the right to access and obtain a copy of your personal data, the right to request rectification or completion of your personal data, the right to request erasure of your personal data (the so-called right to be forgotten), unless erasure is not possible pursuant to Article 17(3)(b), (d) or (e) GDPR, and the right to request restriction of the processing of your personal data.
9. If you become aware of unlawful processing of your personal data at the NCBJ, you have the right to lodge a complaint with the supervisory authority responsible for personal data protection.
10. We receive your personal data either directly from you or from a contracted entity and you have been identified therein as the person whose data is to be processed in connection with the conduct of the Doctoral School or the initiation and conduct of proceedings for the award of a doctoral or postdoctoral degree.
11. The processing of your personal data by NCBJ includes personal data necessary for the performance of the contract, as well as those specified by the law on higher education and science and, if necessary, personal data required to allow access to the NCBJ premises, i.e.: identity document number and nationality of the foreigner.